

Mail To: Somerset Municipal Court
110 Spring Street
PO Box 313
Somerset, WI 54025

Fax To: (715) 247-2475

Email To: court@villageofsomerset.us

NAME: _____ COURT DATE: _____

Address (include city, st & zip): _____

Phone: _____ Email: _____

Citation Number(s): _____

Return Plea Sheet at least 72 hours before your scheduled court date.

Please **DO NOT check more than one choice below (1 – 4):**

1. _____ I hereby enter a plea of **guilty** to the charge stated on the above citation(s) and request time to pay the amount due. You **will not** appear in court after you enter this plea.
2. _____ I hereby enter a plea of **no contest** to the charge stated on the above citation and request time to pay the amount due. You **will not** appear in court after you enter this plea.

If you plead guilty or no contest, *you will be found guilty and a forfeiture will be imposed.* If you have information you want the court to consider when imposing the forfeiture, please provide it here: _____

A dispositional sheet will be sent out in the mail detailing conviction, forfeiture amount owed, and further sanctions ordered by the Court. You will be given 60-days to pay with a hearing date to appear if you need more time to pay.

3. _____ I hereby enter a plea of not guilty to the charge(s) stated above and request a Pre -Trial conference with the Village Attorney (prosecutor). Pretrials will be held in person and a Notice will be sent to you..
Note: if you would like to *plea not guilty via the web submission* visit villageofsomerset.us/somerset_municipal_court under commonly used court forms.
4. _____ Or appear on **your court date**, (located at the top of your citation).
All appearances are being held in person at the Village Hall, 110 Spring St, Somerset, WI 54025.

Signature: _____ Date: _____

See website for explanation of pleas, or contact the court office with questions.

Colleen M. Heintz
Municipal Court Clerk
Phone: (715) 247-1208

This form is also available as a fillin form online.

Website:
villageofsomerset.us/somerset_municipal_court